

CONSTITUTION  
OF THE  
PETERBOROUGH  
MOTOR SPORTS CLUB

PETERBOROUGH MOTOR SPORTS  
CLUB

Post Office Box 131  
Peterborough, Ontario  
K9J 6Y5

Current June 13, 2007

Constitution of the Peterborough Motor Sports Club  
Table of Contents

CONSTITUTION OF THE PETERBOROUGH MOTOR SPORTS CLUB.....	3
Article 1 - Name.....	3
Article 2 - Objectives and Purpose of this club shall be:.....	3
Article 3 - Membership.....	3
Article 4 - Fiscal Year.....	3
Article 5 - Executive Committee.....	4
Article 6 - Officers.....	4
Article 7 - Amendments.....	4
BY-LAWS OF THE.....	5
PETERBOROUGH MOTOR SPORTS CLUB, INC.....	5
Article 1 - Duties of the Officers.....	5
Article 2 - Membership.....	6
Article 3 - Dues.....	6
Article 4 - Meetings.....	7
Article 5 - Election of Officers.....	7
Article 6 - Appropriation of Funds.....	8
Article 7 - Parliamentary Authority.....	8
Article 8 - Amendments.....	8
Appendix 1 to the By-Laws: POINT SCORING SYSTEM AND ANNUAL AWARDS.....	9
Article 1 - Object.....	9
Article 2 - Championship Points Categories.....	9
Article 3 - Competition Series and Classes.....	9
Article 4 - Competition Points.....	10
Article 5 - Assistance Points.....	10
Article 6 - Participation Points.....	11
Article 7 - Annual Awards.....	11

# CONSTITUTION OF THE PETERBOROUGH MOTOR SPORTS CLUB

## Article 1 - Name

This club shall be known as the "Peterborough Motor Sports Club Inc."

## Article 2 - Objectives and Purpose of this club shall be:

- a) To encourage and foster the spirit of unity and sportsmanship among its members.
- b) To educate its members in the observance of law and order and particularly, in the observance of all traffic regulations covering the operation of motor vehicles.
- c) To promote safety, courtesy and consideration for pedestrians and other motorists in the operation of motor vehicles.
- d) To promote and maintain high standards of mechanical efficiency and appearance of members' motor vehicles.
- e) To promote motor vehicle sports events.
- f) To educate and enlighten the public regarding the aforementioned objectives and solicit their support of motor sports events.
- g) To render assistance to members of the club and of the public who have become involved in accidents or mechanical trouble with their motor vehicles.

## Article 3 - Membership

- a) Full membership is open to any person of good character, who is fully acquainted with, and agrees with the objectives of the club. A full member in good standing shall have full voting privileges and may hold any office in the club. Full membership includes a membership in PMSC, CASC affiliation, a subscription to the club bulletin and any other privileges of membership.
- b) Family membership is open to anyone who is in the immediate family of a full member. Such person must be of good character, fully acquainted with and agree with the objectives of the club. A family member in good standing has full voting privileges, is a CASC affiliate, and may hold any office in the club. Family members do NOT receive a bulletin.
- c) Honorary membership may be awarded, at the discretion of the executive committee, to any person who has made a significant contribution to the advancement of the club. An honorary member may attend and speak at meetings but may not move resolutions or Vote. Honorary membership includes a subscription to the bulletin.

## Article 4 - Fiscal Year

The fiscal year of the club shall be from 1 January to 31 December.

Page 3 of 13

Constitution of the Peterborough Motor Sports Club

## Article 5 - Executive Committee

## Section 1

The Executive Committee shall consist of:

- President
- Vice President
- Secretary
- Treasurer
- Competition Director
- Public Relations Director
- Bulletin Editor
- Past President

## Section 2

Executive officers shall hold office for two years.

- a) The President, Secretary and Competition Director shall be elected to serve for a period of two years starting in the odd calendar year.
- b) The Vice President, Treasurer, Bulletin Editor and Public Relations Director shall be elected to serve for a period of two years starting in the even calendar year.
- c) The Past President will serve on the Executive Committee for a two year term.

## Article 6 - Officers

In order to meet the requirements of incorporation, the following shall be officers of the club:

- President
- Vice President
- Secretary
- Treasurer.

## Article 7 - Amendments

Amendments to the Constitution may be debated and voted on at any regular meeting, provided that notice of the subject and intent of the amendment is submitted orally or in writing at the previous regular meeting. This notice shall also be published in the Bulletin. Amendments will require a two-thirds majority of the quorum.

Page 4 of 13

Constitution of the Peterborough Motor Sports Club

## BY-LAWS OF THE PETERBOROUGH MOTOR SPORTS CLUB, INC.

### Article 1 - Duties of the Officers

#### Section 1-President

The President will preside at all regular, annual and committee meetings and conduct them in accordance with parliamentary authority named in Article Seven

(7) of the By-laws. The President shall sign all official documents and countersign all cheques. The President, as chief executive officer, shall supervise the club's affairs and activities.

### Section 2 - Vice President

The Vice President shall assume all of or part of the responsibilities of the President, in the absence of the President. The Vice President shall be responsible for the promotion and maintenance of membership, and shall be responsible for the handling of CASC competition licenses.

### Section 3 - Secretary

The Secretary shall record the minutes of all meetings and shall keep the records in accordance with the parliamentary authority named in Article Seven (7) of the By-laws. The Secretary shall prepare the minutes for publication in the bulletin each month.

### Section 4 - Treasurer

The Treasurer shall be responsible for the collection of membership dues and other income, and for keeping all financial books and records. The Treasurer shall disburse funds at the direction of the executive committee and sign all cheques.

### Section 5 - Competition Director

The Competition Director shall be responsible for recruiting organizers for all PMSC events and keeping a record of all competition points and standings. These shall be published in the bulletin at least bi-monthly. The director may recruit committee members as necessary, and shall be responsible for each event's compliance with current club rules and regulations.

### Section 6 - Bulletin Editor

The Bulletin Editor shall be responsible for issuing a monthly bulletin, containing notice of meetings, events, social announcements, and other items of interest. The bulletin shall be published at least one week prior to the regular meeting. The editor shall also provide printing services for the club.

## Page 5 of 13

Constitution of the Peterborough Motor Sports Club

### Section 7 - Public Relations Director

The Public Relations Director shall be responsible for all club advertising and announcements, and shall also provide entertainment at all club meetings, and promote all club social functions.

### Section 8 - Past President

The Past President shall act as an advisor to the executive, coordinating the activities of the past and current year.

## Article 2 - Membership

### Section 1

Applications for membership shall be submitted to the Vice President, who shall

be satisfied that the applicant meets the requirements for membership as stipulated in Article Three (3) of the Constitution.

## Section 2

Upon complaint as to conduct of any member, which is, in the opinion of the executive committee, likely to reflect unfavourably upon the club, such member may be expelled by a seventy-five (75%) vote of the executive committee. Such member shall have the right to speak on his/her behalf. All complaints shall be forwarded in writing to the executive committee.

## Section 3 - Liability of Members

No member or executive officer shall be personally liable for any bills or obligations incurred by the club other than his/her membership dues.

## Article 3 - Dues

### Section 1

A schedule of membership dues for the upcoming year will be determined by the executive committee, and presented to the membership at the October regular meeting. These will be voted upon at the general meeting in November.

### Section 2

The annual dues shall be based on the CASC levy and the requirements of club expenses.

### Section 3

Dues are payable on the first day of January (i.e. first day of fiscal year). A three month period of grace will be allowed for payment of dues on renewal of membership, after which the privileges outlined in Article Three (3) of the Constitution will be automatically suspended. Memberships for the current year will not be available after October.

Page 6 of 13

Constitution of the Peterborough Motor Sports Club

### Section 4

Honorary members will not be required to pay dues, but while actively engaging in the sport shall pay their own CASC levy.

## Article 4 - Meetings

### Section 1

Regular meetings shall be held once a month, December excepted. A quorum for the transaction of business shall consist of twenty (20) percent of the membership in good standing.

### Section 2

Meetings of the executive committee shall be held one to two weeks prior to the

monthly regular meeting. Further meetings may be held at the discretion of the President. A quorum for the transaction of business shall consist of five (5) members of the executive committee.

### Section 3

The meeting in November shall be known as the annual meeting and shall be for the purpose of electing officers, receiving reports of officers and committees and for any other business that may arise.

## Article 5 - Election of Officers

### Section 1

A nomination committee of three (3) members shall be appointed by the executive committee, on or before September 30.

### Section 2

The nominating committee shall present a list of willing candidates for executive committee positions at the annual general meeting

### Section 3

Nominations may be made from the floor at the annual meeting for any of the executive offices, providing the nominee consents.

### Section 4

The election of the executive committee shall be conducted by the nomination committee at the annual meeting. Votes shall be cast by secret ballot. The nominating committee or other neutral persons will act as scrutineers.

### Section 5

A candidate having been defeated for one office may run for any other office in the same election.

## Page 7 of 13

Constitution of the Peterborough Motor Sports Club

### Section 6

In the event of a vacancy occurring in the executive committee during the fiscal year, the executive committee will appoint another member to fill such vacancy.

## Article 6 - Appropriation of Funds

### Section 1

The executive committee will be responsible for the expenditures of all funds required for the normal operation of the club; stationery, advertising and normal expenses for the promotion of events.

#### Section 2

Expenditures for items less than two hundred dollars (\$200.00) may be approved by the executive. (\$200.00) Expenditures for items two hundred dollars (\$200.00) or more must be approved by the membership at large.

#### Section 4

People attending out of town meetings on behalf of the club are eligible for gas expenses and meals as required. The amount to be approved by the executive and not to exceed fifty dollars (\$50.00). Receipts must be provided.

#### Section 4

Rally organizers shall be eligible for expenses based on official rally distance. The amount to be paid will be thirty cents (\$0.30) per kilometre.

#### Section 5

Entry fees for PMSC events will be decided and voted on by the membership annually.

### Article 7 - Parliamentary Authority

The rules contained in "Roberts Rules of Order" shall govern the club in all cases to which they are applicable, and in which they are not inconsistent with the By-laws or the special rules of order of this club.

### Article 8 - Amendments

Amendments to the By-laws may be debated and voted on at any regular meeting, provided that notice of the subject and intent on the amendment is submitted orally or in writing at the previous regular meeting. This notice shall also be published in the bulletin. Amendments will require a two-thirds (2/3) majority vote of the quorum.

Page 8 of 13

Constitution of the Peterborough Motor Sports Club

## Appendix 1 to the By-Laws:

## POINT SCORING SYSTEM AND ANNUAL AWARDS

### Article 1 - Object

1.1 To encourage participation in motor sport, and to give recognition to PMSC members who have made the greatest contribution in the fiscal year, both within and outside the Club, by awarding championship points in an equitable manner for competition, assistance and participation in solo, rally and ice-race series organized by PMSC, and in other non-championship ("fun") events which the

Club may sponsor from time to time.

## Article 2 - Championship Points Categories

2.1 Championship points will be awarded in the following categories:

- a) Solo Driver
- b) Rally Driver
- c) Rally Navigator
- d) Ice Race Driver
- e) Assistance
- f) Participation

2.2 To be eligible for points in any category for any Club event, a participant must be a member in good standing of the Club at the start of the event.

## Article 3 - Competition Series and Classes

3.1 For each of the three disciplines of solo, rally and ice-race, the Club will annually organize a series of competition events, each operating under the general guidance of the Regulations of the appropriate sanctioning bodies. The events constituting each series, and their competition classes, shall be so designated by the Competition Director of the Club, as follows:

### Solo Series:

Counting toward Solo Driver Championships. Events designated as Solos shall use classes as defined by current regional Solo regulations, on the basis of vehicle type.

### Rally Series:

Counting toward Rally Driver and Navigator Championships. Events designated as Rallies shall use classes defined by the level of difficulty of the instructions

Page 9 of 13

Constitution of the Peterborough Motor Sports Club

used by each team, with most Club rallies being restricted to one level of instructions (e.g., "Clubman").

### Ice-Race Series:

Counting toward Ice-Race Driver Championships. The series shall consist of the metal-to-ice and rubber-to-ice points races held during ice-race weekends organized by PMSC, with classes as defined by current regional Ice-Race regulations, on the basis of vehicle type.

## Article 4 - Competition Points

4.1 For each of the three disciplines, competition points will be awarded to Club members on the basis of in-class finishing position in each event, according to the following schedule:

Number of Entrants in Class Finishing	
Position	3+ 2 1
1st in class	20 17 15
2nd in class	17 15
3rd in class	15
4th in class	14
5th in class	13
6th in class	12
7th in class	11
8th in class	10
DNF	10 10 10

4.2 For purposes of determining a competitor's finishing position in class, all in-class competitors, whether PMSC members or non-members will be counted.

## Article 5 - Assistance Points

5.1 At the discretion of the Competition Director, Club members will be awarded assistance points, counting toward the Organizer's Award, for organizing or helping with Club events, according to the following schedule:

a) Club Solos, Rallies, and "Fun" Events:

Organizer: 20 points per event

Helper: 10 points per event

b) Regional Solos and Rallies:

Organizer: 30 points per event

Helper: 10 points per event

Page 10 of 13

Constitution of the Peterborough Motor Sports Club

c) Ice-Race Weekends:

Organizer: 30 points per day

Helper: 20 points per day

5.2 Where Club members qualify for both competition and assistance points in a Club event, they shall be awarded only the higher of their competition or

assistance points so earned, in the category of the higher points.

5.3 For one solo and one rally event during each fiscal year, the event organizer may elect to count the assistance points so earned (to a maximum of 20 points) toward the relevant discipline championship. The balance of the assistance points, if any, will count toward the Organizer's Award.

## Article 6 - Participation Points

6.1 From time to time the Club may sponsor "Fun" events, which do not count toward the Club's competition championships. All competitors in such events will earn 10 participation points, counting toward the overall Club championship.

## Article 7 - Annual Awards

7.1 Annual awards will be presented at the Club's Annual Awards Meeting, except for ice-race awards, which will be presented at the March meeting.

7.2 The following awards are based on competition categories. In the event of a tie for any competition-based award, it shall be broken by the number of first-place finishes in class; that failing, the number of second-place finishes in class; and so on.

a) Club Champion: Awarded to the member with the highest total points in all competition, assistance and participation categories combined. First Runner-Up Award will be made to the member with the second-highest total.

b) New Member Award: Awarded to the member with the highest total points in all competition, assistance and participation categories combined, who joined the Club for the first time in that fiscal year.

c) Champion Solo Driver Award: Awarded to the member with the highest total points in the Solo category, with points counted from a maximum of one fewer than the total number of solo events in the series. First Runner-Up Award will be made to the member with the second-highest total.

d) Solo Rookie of the Year Award: Awarded to the member with the highest

Page 11 of 13  
Constitution of the Peterborough Motor Sports Club

total points in the Solo category in their first year of solo competition, with points counted from a maximum of one fewer than the total number of solo events in the series.

e) Champion Rally Driver Award: Awarded to the member with the highest total points in the Rally Driver category, with points counted from a maximum of one fewer than the total number of rally events in the series. First Runner-Up Award will be made to the member with the second-highest total.

f) Rally Driver Rookie of the Year Award: Awarded to the member with the highest total points in the Rally Driver category in their first year of rally competition, with points counted from a maximum of one fewer than the total number of rally events in the series.

g) Champion Navigator Award: Awarded to the member with the highest total points in the Rally Navigator category, with points counted from a maximum of one fewer than the total number of rally events in the series. First Runner-Up Award will be made to the member with the second-highest total.

h) Navigator Rookie of the Year Award: Awarded to the member with the highest total points in the Rally Navigator category in their first year of rally competition, with points counted from a maximum of one fewer than the total number of rally events in the series.

i) Ice Race Champion: Awarded to the member with the highest total points in the Ice Race category, with points counted from a maximum of one fewer than the total number of rubber-to-ice events, and one fewer than the total number of metal-to-ice events, for which the competitor is eligible. First Runner-Up Award will be made to the member with the second-highest total.

j) Ice Race Rookie of the Year Award: Awarded to the member with the highest total points in the Ice Race category in their first year of ice race competition, with points counted from a maximum of one fewer than the total number of rubber-to-ice events, and one fewer than the total number of metal-to-ice events, for which the competitor is eligible.

k) Metal-to-Ice Champion Award: Awarded to the member with the highest total points in Club-sponsored metal-to-ice races, with all races in that division to count toward the total.

l) Rubber-to-Ice Champion Award: Awarded to the member with the highest total points in Club-sponsored rubber-to-ice races, with all races in that division to count toward the total.

m) Weekend Trophies: Awarded to the members with the highest total number

Page 12 of 13

Constitution of the Peterborough Motor Sports Club

Page 13 of 13

of Solo competition points and Rally competition or assistance points earned in competition-weekend (e.g., "Speed Weekend", "Fall Ball Weekend") events.

7.3 Organizer's Award: Awarded to the member with the highest total points in the Assistance category. First Runner-Up Award will be made to the member with the second-highest total. In the event of a tie, it shall be broken by the number of events organized; that failing, by the total number of events in which assistance points have been earned; that failing, the award will be presented jointly.

7.4 a) Participation Trophy: For outstanding contributions to the advancement or promotion of, or competition in, motorsport outside of Club activities; and

b) Hard Copy Award: For outstanding contributions to the PMSC Bulletin.

Nominations for these awards, giving the reasons why the nominee should be receive the award, will be made in writing to the Club Executive, who will rule on the eligibility of the nominees. Qualified nominations will be published in the PMSC Bulletin, and selection of winners will be made by secret ballot of members present at the Annual General Meeting.

7.5 Executive Award: The Executive may, at its discretion, present an award to a member deemed to have made an exceptional contribution to the Club.